



Trigger Meeting Plan

- Starting on Thursday Feb 8th, there will be a weekly Trigger Hardware meeting 4-5pm in the Theater. The purpose of this meeting is to organize the commissioning and operation of the Level 1 and Level 2 Trigger systems. The meeting will be organized by Luciano Ristori, Ted Liu and Peter Wilson. Since we will be discussing the commissioning progress of all subsystems at this meeting, it is expected that at least one representative of each subsystem be present each week. Of course video will be available (contact Dee Hahn at dhahn@fnal.gov).



Meeting Agendas

- Agenda for Feb 8:
 - Trigger Commissioning Status and Milestones – Ted/All (20min)
 - Response to TDSWG Request for Triggers – Peter/All (20min)
 - Discussion of future meeting agendas - Peter (5min)
- Proposed Future Meeting format:
 - 4:00-4:10 Trigger Milestones - around the room report of installation and commissioning progress from the previous week. Also plans for achieving next weeks goals. Driven by lists of L1 Milestones (from Greg) and L2 Milestones (from Stephen).
- 4:10-5:00 Longer reports.
 - Off-weeks we would like to rotate through the trigger subsystems with ~10 minute reports on status and plans. We would mix up L1 and L2 systems.
 - On-weeks we would have special topics. A proposed list of near term topics follows.



Future Meetings

- Possible rotation:
 - Week 1: XFT, XTRP, Muon, L2 Decision
 - Week 2: Special Topic
 - Week 3: L1 Cal, L2 Cal, L1 Decision, SVT
 - Week 4: Special Topic
- Upcoming special topics:
 - Trigger Operations Structure
 - Monitoring Tools: TRIGSIM, TRIGMON and XMON
 - Trigger Database: Status and Tutorial
 - Special Event Readout Lists: Trigger Dump Events
 - Firmware Code Management